

Recommendation Form

This form should be completed and signed by the applicant's referee.

Dear Referee: Many graduate programs require a personalized letter instead of, or in addition to, this standard form. Please confirm program specific requirements with the applicant.

Applicant's Information					
First Name		First Name			
Major		Level			
Applicant's interim code (if available)					

This part should be completed by the Referee.

Referee's Information						
First Name		First Name				
Title or Position		Telephone Number				
Fax Number		E-mail Address				
University/Organization Name						
Mailing Address						
City		Country				

	Superior	Excellent	Good	Fair	Very Low
Analytical Ability					
Research Ability					
Leadership Skills					
Potential for Success					
Capability to Handle Stress					
Written Communication					
Oral Communication					
Interpersonal Skills					
Appreciation of Diversity					

Against which group are you comparing the applicant? Examples: All students I know who have entered graduate school, all students I have taught or know, etc.
• In what capacity have you know the applicant? Example: He/She was my student for two years, my research assistant, etc.
What do you consider to be the applicant's most outstanding talents or characteristics?
In your opinion, what are the applicant's chief weaknesses or areas of growth?
What are the applicant's abilities and potential for success?
 What are the applicant's important personal characteristics which should be considered by the admissions committee and can influence their decision?
Please sign your name below, certifying that your responses and assessments are accurate and fair.
Signature:
Name:
Date:

Mailing Address:

This part should be completed by the Referee.